

# Reflect and Refocus

## Reflect and Refocus

Student Name: \_\_\_\_\_  
Staff Member: \_\_\_\_\_  
Time Left Class: \_\_\_\_\_

Date: \_\_\_\_\_  
Hour: \_\_\_\_\_  
Time Left Refocus: \_\_\_\_\_

1. What happened?

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2. What were you thinking at the time?

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3. What have you thought about since?

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4. Who has been affected by what you have done? In what way?

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5. What do you think you need to do to make things right?


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6. I am ready to speak to my teacher at this time.

Yes     No



# Restorative Questions

1. What happened?
2. What were you thinking of at the time?
3. What have you thought about since?
4. Who has been affected by what you have done? In what way?
5. What do you think you need to do to make things right?

# POSITIVE REFERRAL CARD

2014-2015

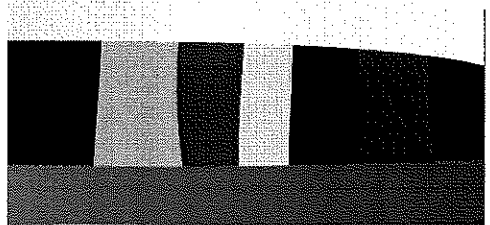
Name: \_\_\_\_\_

House: \_\_\_\_\_

- Front of Lunch Line (week) Fast Pass
- Gift Certificate (\$1) to School Store
- Personal Music Device usage in Flex  
for one day.
- Pops Custard Card – Free Treat
- Positive Phone Call Home


## BLUE CARD

# RESPECT EVERYONE Education ENVIRONMENT



Once all squares have been filled in, this card may be redeemed for one item of your choice as listed on the reverse side. Please return the card to your Flex teacher. You will be given a new card and entered into the raffle drawing!

If you save three completed blue PRC's you can turn them in at the same time to your FLEX teacher for a GOLD PRC and select from the prizes on it.

# PBIS and Reward Incentives

## *Bus Golden Ticket*

\_\_\_\_\_ was caught "Doing the Right Thing"

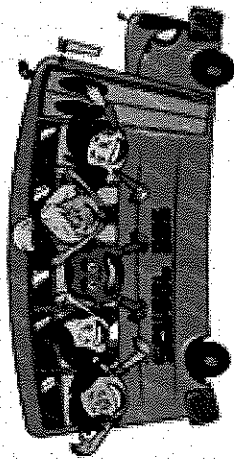
on the bus today. He/She should turn this ticket in to their Flex teacher for a signature on their PRC and a chance to win one of the five prizes on the PRC card in our weekly drawing.

Bus Driver Signature \_\_\_\_\_

Route Number \_\_\_\_\_

Date \_\_\_\_\_

North Middle School PBIS Program



**RESPECT  
EVERYONE  
EDUCATION  
ENVIRONMENT**

Teachers complete the first 5 sections of form.

Student(s) \_\_\_\_\_ Grade Level \_\_\_\_\_ Date \_\_\_\_\_

Referring Staff \_\_\_\_\_ Time \_\_\_\_\_

**LOCATION:**

**PROBLEM BEHAVIORS**

**Minor Behaviors**

- Defiance/Insubordination/Non-compliance
- Personal Electronic

**Narrative:**

**Major Behaviors**

- Abusive/Inappropriate Lang.
- Fighting/Physical Aggression
- Device Misuses
- Bullying
- Defiance/Insubordination/Non-compliance
- Inappropriate Display of Affection
- Technology Violation
- Truancy
- Forgery/Theft
- Harassment
- Alcohol/Drugs
- Other: \_\_\_\_\_
- Property Damage/vandalism
- Weapons
- Disrespect
- Lying/Cheating

**Narrative:**

**PERCEIVED MOTIVATION**

- Obtain Peer Attention
- Obtain Adult Attention
- Avoid Peers
- Don't know
- Other: \_\_\_\_\_
- Avoid Tasks/Activities
- Obtain Items/Activities
- Avoid Adults

**TEACHER ACTION TAKEN**

- Discipline Cycle
- Corrective Consequence Type (Explain):
- Parent contacted Date: \_\_\_\_\_
- Time: \_\_\_\_\_

**OTHERS INVOLVED**

- None
- Peers
- Staff (who \_\_\_\_\_)
- Teacher
- Substitute
- Other: \_\_\_\_\_

**ACTION TAKEN**

- Time in office
- Lunch Detention Dates: \_\_\_\_\_ Time: \_\_\_\_\_
- In-school suspension Dates: \_\_\_\_\_
- Loss of privilege
- After-school Detention Dates: \_\_\_\_\_
- Out-of-school suspension Dates: \_\_\_\_\_
- Conference w/student
- Parent contacted Date: \_\_\_\_\_
- Other: \_\_\_\_\_

Recorded in SWIS as:

Warning: next similar incident will result in: \_\_\_\_\_

Restorative Practice:

Administration Follow-Up with Referring Staff Member – Date: \_\_\_\_\_

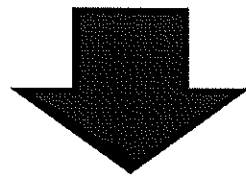
**Comments:**

# CLASSROOM DISCIPLINE CYCLE

Respect Everyone, Respect Education,  
Respect Environment

Classroom Disruptions will Result in the Following:

- 1 = Non Verbal Warning
- 2 = Verbal Warning
- 3 = Student Completes Reflection Form
- 4 = Corrective Consequence
- 5 = Phone Call Home and Referral



Minor  
Referral

\*This cycle repeats every class period\*

# North Behavior Matrix

## Settings

Expectations	Classroom	Hallway/ Stairway	Cafeteria	Restroom/ Locker Room	Entering/ Exiting	Emergencies/ Drills	School Activities	Bus
<b>Respect Everyone</b>	<ul style="list-style-type: none"> <li>• Listen to speaker</li> <li>• Use appropriate language</li> <li>• Stay in your space</li> <li>• Follow dress-code</li> <li>• Accept responsibility</li> <li>• Practice good hygiene</li> <li>• Be helpful</li> </ul>	<ul style="list-style-type: none"> <li>• Go directly to your destination(s)</li> <li>• Stay in your space</li> <li>• Walk on right side</li> <li>• Keep lockers clean</li> <li>• Accept responsibility</li> <li>• Lock your locker</li> <li>• Keep hallway clean</li> </ul>	<ul style="list-style-type: none"> <li>• Wait your turn</li> <li>• Accept responsibility</li> <li>• Keep area clean</li> <li>• Say please and thank you</li> <li>• Stay in your space</li> <li>• Use a quiet voice</li> </ul>	<ul style="list-style-type: none"> <li>• Respect other's privacy</li> <li>• Stay in your space</li> <li>• Flush hands</li> <li>• Wash your hands</li> <li>• Lock your locker</li> </ul>	<ul style="list-style-type: none"> <li>• Stay in your space</li> <li>• Follow adult directions</li> <li>• Enter/leave calmly and orderly</li> <li>• Go directly to your destination(s)</li> </ul>	<ul style="list-style-type: none"> <li>• Listen and follow adult directions</li> <li>• Remain silent</li> <li>• Stay in your space</li> <li>• Follow designated procedures</li> </ul>	<ul style="list-style-type: none"> <li>• Stay in your space</li> <li>• Listen to the adult/speaker</li> <li>• Applaud/cheer appropriately</li> <li>• Participate appropriately</li> <li>• Follow established procedure</li> </ul>	<ul style="list-style-type: none"> <li>• Remain in your seat</li> <li>• Stay in your space</li> <li>• Listen to adults</li> <li>• Use appropriate language</li> </ul>
<b>Respect Education</b>	<ul style="list-style-type: none"> <li>• Attend school regularly</li> <li>• Be on time</li> <li>• Be prepared</li> <li>• Accept responsibility</li> <li>• Listen to speaker</li> <li>• Do your best work</li> <li>• Participate</li> <li>• Use your assignment notebook</li> </ul>	<ul style="list-style-type: none"> <li>• Use a quiet voice</li> <li>• Go directly to your destination(s)</li> <li>• Be on time to class</li> <li>• Have an appropriate pass visible</li> </ul>	<ul style="list-style-type: none"> <li>• Make healthy food choices</li> <li>• Bring a pass if you are leaving the cafeteria</li> <li>• Eat a hot or cold lunch</li> </ul>	<ul style="list-style-type: none"> <li>• Use a quiet voice</li> <li>• Have an appropriate pass</li> <li>• Go directly to your destination(s)</li> <li>• Be aware of other classes taking place</li> </ul>	<ul style="list-style-type: none"> <li>• Remove all types of head gear</li> <li>• Turn off electronic devices</li> <li>• Put electronics in your backpack or locker and keep them there during the day</li> </ul>	<ul style="list-style-type: none"> <li>• Walk at all times</li> <li>• Move safely</li> <li>• Remain with your class</li> </ul>	<ul style="list-style-type: none"> <li>• Represent North with pride</li> <li>• Return permission slips by due date</li> </ul>	<ul style="list-style-type: none"> <li>• Use a quiet voice when speaking</li> <li>• Stay in your space</li> <li>• Remain in your seat</li> </ul>
<b>Respect Environment</b>	<ul style="list-style-type: none"> <li>• Accept responsibility</li> <li>• Clean up after yourself</li> <li>• Use materials and equipment appropriately</li> </ul>	<ul style="list-style-type: none"> <li>• Keep your lockers clean</li> <li>• Keep hallway clean</li> </ul>	<ul style="list-style-type: none"> <li>• Keep food in the cafeteria</li> <li>• Clean up after yourself</li> <li>• Clean up your area</li> <li>• Use a quiet voice</li> </ul>	<ul style="list-style-type: none"> <li>• Keep the restrooms clean</li> <li>• Use equipment appropriately</li> </ul>	<ul style="list-style-type: none"> <li>• Walk</li> <li>• Use trash receptacles</li> <li>• Keep area clean</li> </ul>	<ul style="list-style-type: none"> <li>• Keep the area clean</li> </ul>	<ul style="list-style-type: none"> <li>• Keep the area clean</li> <li>• Bring only needed materials</li> <li>• Walk to and from seat</li> </ul>	<ul style="list-style-type: none"> <li>• Keep the bus clean</li> <li>• use appropriate language</li> <li>• Remain in your seat</li> <li>• Follow all bus rules</li> </ul>